

# Requirements for adding a double major or a minor-College of Business

## Requirements for adding a double major

The College of Business students can add a double major to their main degree, subject to the following conditions/requirements.

- 1. When can I choose a double major?** Students can add a double major only after successfully completing a minimum of 60 credit hours.
- 2. Minimum CGPA requirement:** The student's cumulative GPA must be 3.3 or above at the time of adding the double major. Such students must maintain a cumulative GPA of 3.3 or above until graduation. Those who fail to maintain the minimum required cumulative GPA will receive a minor in the additional major instead of a double major.
- 3. How many double majors can I add?** Student can add only one double major (or a minor but not both).
- 4. Any restriction on which double major can I choose?** Students are free to choose any discipline offered by the CoB (not any other AU college) as a double major or a minor, irrespective of their current major.
- 5. Additional required Cr for a double major:** A double-major student is required to complete a minimum of 154 credit hours comprising of the following.
  - a minimum of 130 Cr in the standard degree, plus
  - additional 24 Cr comprising of the 8 Major Common Courses (MCCs) from the second major.
- 6. No double-counting:** Courses common between the two majors will be counted only once. Such students will be required to complete replacement courses for the courses common between the two majors as approved by the COB.
- 7. Internship with a double major:** A double-major student is required to do internship in only one major. The Internship must be in the primary major selected by the student, which is the major a student started with.

## Requirements for adding a minor

The College of Business students can add a minor to their BBA degree subject to the following conditions/requirements.

- 1. When can I add a minor?** Student can add a minor only after successfully completing a minimum of 60 credit hours.
- 2. Minimum CGPA requirement:** The student's cumulative GPA must be 3.0 or above at the time of adding the minor. Such students must maintain a minimum cumulative GPA of 3.0 until graduation to receive a minor.
- 3. How many minors can I add?** A student can add only one minor. Double major students are not allowed to add a minor.
- 4. Additional required Cr for a minor:** A minor comprises of five additional courses, equivalent to 15 credit hours. The minimum requirement for BBA with a minor is therefore 145 credit hours comprising of the following
  - a minimum of 130 Cr in the standard degree, plus
  - additional 15 Cr comprising of five additional courses listed under each minor offered by the College of Business below.
  - No double counting:** Courses common between the major and the minor will be counted only once. Such students will be required to complete replacement courses for the courses common between the major and the minor as approved by the COB.

## List of minors offered by the College of Business

The College of Business currently offers the following minors. The college may add other minors; change the list of courses required under each minor; or delete any of the listed minors based on market needs.

### Minor in Accounting

#### Fixed Courses

ACC 301 <sup>a</sup>	Intermediate Financial Accounting I
ACC 302	Intermediate Financial Accounting II
ACC 390 <sup>a</sup>	Financial Statement Analysis & Valuation
ACC 425	Special Topics in Taxation

#### ONE course from the following list

FIN 380; MGT 373; MGT 383; Any other 3rd/4th year ACC coded course which is not part of the student's primary major; or any other course approved by the department chair.

### Minor in Business Analytics

#### Fixed Courses

BAN 350	Predictive analytics and data mining
BAN 370	Business Big data Intelligence
BAN 410	Applied Business Analytics Project
OPM 340	Operations Management

#### ONE course from the following list

BAN 380; OPM 390; MKT 330 or any other 3rd/4th year course approved by the department chair.

### Minor in EFB

#### Fixed Courses

MGT 375	Introduction to Entrepreneurship
MGT 373 <sup>b</sup>	Negotiation
MGT 393	Managing Organizational Change
MGT 401	Family Business Management

#### ONE course from the following list

Any other 3rd/4th year course in the EFB major or any MGT-coded course offered by the College of Business; or any other course approved by the department chair.

### Minor in Finance

#### Fixed Courses

FIN 310	Financial Modeling
FIN 320	Corporate Finance
FIN 350	Financial Markets and Institutions
FIN 410	Investments

#### ONE course from the following list

ACC 301; ACC 415; ECO 320; Any other 3rd/4th year FIN coded course which is not part of the student's primary major; or any other course approved by the department chair.

EFB = Entrepreneurship and Family Business

### Minor in Human Resource Management

#### Fixed Courses

MGT 370	Human Resources Management
MGT 370	HR Planning, Recruitment and Selection
MGT 373 <sup>c</sup>	Negotiations
MGT 383	Organizational Leadership

#### ONE course from the following list

Any other 3rd/4th year MGT coded course which is not part of the student's primary major; or any other course approved by the department chair.

### Minor in Marketing

#### Fixed Courses

MKT 310	Consumer Behavior
MKT 315	Services Marketing
MKT 330	Marketing Research
MKT 420	Marketing Strategy

#### ONE course from the following list

OPM 360; OPM 450; Any other 3rd/4th year MKT coded course which is not part of the student's primary major; or any other course approved by the department chair.

### Minor in OPM

#### Fixed Courses

OPM 310	Intro. to Project MGT & Tools
OPM 340	Operations Management
OPM 380	Advanced Project Management
OPM 485	Project Risk Management

#### ONE course from the following list

Any other 3rd/4th year OPM coded course which is not part of the student's primary major; or any other course approved by the department chair.

OPM = Operations and Project Management

#### Notes:

- Students majoring in Finance must complete ACC 320 and ACC 420 as ACC 301/ACC 390 are required courses in the finance major.
- Students majoring in HRM must complete a replacement course for MGT 373 as recommended by the department chair.
- Students majoring in EFB must complete a replacement course for MGT 373 as recommended by the department chair.